



**NMNWSE**  
**New Mexico Network for Women in Science and Engineering**  
<http://www.nmnwse.org/>

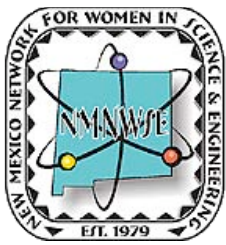
We are a group of women scientists, mathematicians, engineers, educators, managers, community leaders, and parents, most of whom live and work in New Mexico. Members are dedicated to encouraging young women to enter science-based fields and to providing supportive activities for women professionals in non-traditional careers.

One of our key efforts lies in our “Expanding Your Horizons” conferences around the state. These programs are designed to provide information to young women (grades 6-12), their parents, teachers, and school counselors. The emphasis of the EYH conferences is communicating the excitement and challenge we experience in our work by providing role models, “hands-on” activities, career workshops, panel discussions, and professional who share their experiences and give practical advice.

Minutes  
August 25, 2008

Mellissa Burk	<a href="mailto:mellburk@yahoo.com">mellburk@yahoo.com</a> ; <a href="mailto:lempicka@nmsu.edu">lempicka@nmsu.edu</a>
Ruth French	<a href="mailto:ziaref@comcast.net">ziaref@comcast.net</a>
Erik Montoya	<a href="mailto:emontoya@psl.nmsu.edu">emontoya@psl.nmsu.edu</a> ; <a href="mailto:erimonto@nmsu.edu">erimonto@nmsu.edu</a>
Jeni Petersen	<a href="mailto:jpeter@nmsu.edu">jpeter@nmsu.edu</a>
Vickie Reynolds	<a href="mailto:Vickie.S.Reynolds@us.army.mil">Vickie.S.Reynolds@us.army.mil</a>
Megan Richardson	<a href="mailto:merichar@nmsu.edu">merichar@nmsu.edu</a>
Ashley Teufel	<a href="mailto:ateufel@cs.nmsu.edu">ateufel@cs.nmsu.edu</a>
Karen Villaverde	<a href="mailto:kvillave@cs.nmsu.edu">kvillave@cs.nmsu.edu</a>
Karen Williams	<a href="mailto:shara@nmsu.edu">shara@nmsu.edu</a>

1. Karen V. will establish the checking account at Wells Fargo Bank.
  - a. Free Checking Account for Non-Profit Organizations
    - i. On-line bank statements only. No hard copy statements
    - ii. Less than 25 transactions per month
  - b. Checks will be single signature check.
  - c. Authorized signers will be the five officers.
  - d. POC at Wells Fargo is Flora Martinez.
2. EYH General.
  - a. We will use the “standard” T-shirt and bag design.
    - i. Mellissa will get a cost estimate from Tinka for 225 shirts & bags.
    - ii. Mellissa will also find out from Tinka what the lead time is for sponsor names and logos.
  - b. Vickie had a guideline for organizing an EYH. It is in electronic format. She will email it to the attendees and any other interested parties. Contact Vickie if you want a copy.
  - c. Patsy Manzanarez has volunteered as the POC with the schools.
  - d. Ruth volunteered to do registration for the WSMR & NMSU EYH’s, so use her address for related correspondence: PO Box 70, Organ, NM 88052-0070.
  - e. Mellissa has EYH materials and will email it to the attendees. These materials include the organizational packet, workshop leader packet, student packet, and adult packet.
3. EYH – Silver City
  - a. Scheduled for March 1, 2008 at Western New Mexico University (WNMU).
  - b. Target Audience is 5<sup>th</sup> – 10<sup>th</sup> graders
  - c. Points of Contact: Adrienne Dare [dare@signalpeak.net](mailto:dare@signalpeak.net); Jo Ann Fischer [fischerjo@wnmu.edu](mailto:fischerjo@wnmu.edu)
  - d. If anyone is interested in being a workshop presenter, contact Adrienne Dare [dare@signalpeak.net](mailto:dare@signalpeak.net); Jo Ann Fischer [fischerjo@wnmu.edu](mailto:fischerjo@wnmu.edu)



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4. EYH WSMR
  - a. The Southern Chapter of the NMNWSE must first be recognized as a “Private Organization” at WSMR. This involves lots of paper work and approval. The approval package was submitted; returned pending by-law changes necessary to comply with Army Regulation; by-laws changed; and the package was resubmitted. Approval is pending.
  - b. The WSMR EYH will be held in Spring 2008, date to be determined.
  - c. Target audience 6<sup>th</sup> – 8<sup>th</sup> grade.
  - d. Vickie / Karen M. will need to notify Dana Roberson of the specifics to arrange for insurance coverage.
  - e. Vickie briefed the Las Cruces Chamber of Commerce Education Committee about our organization and the EYH program. They suggested contacting the Spring Board Community Foundation.
5. EYH NMSU.
  - a. Rescheduled for Fall 2008.
  - b. Target audience 9<sup>th</sup> – 12<sup>th</sup> graders.
6. NMNWSE 2007 Annual Conference.
  - a. October 26<sup>th</sup> – 28<sup>th</sup>, 2007.
  - b. Clayton, NM. Ecklund Hotel. For more information about the annual meeting, please visit <http://nmnwse.org/AM/2007>
  - c. Meeting scholarships are available for students, please see the 2007 annual meeting page for more information.
  - d. If you are interested in being a presenter, email Mellissa Burk at [mellburk@yahoo.com](mailto:mellburk@yahoo.com). You may submit your abstracts on your registration form (<http://nmnwse.org/AM/2007/register/>) or to Mellissa at [mellburk@yahoo.com](mailto:mellburk@yahoo.com). All abstracts are due by October 1<sup>st</sup>, 2007.
  - e. Meeting Chair: Cheri Birch [ctburch@unm.edu](mailto:ctburch@unm.edu), 505-286-9674.  
Technical Chair: Mellissa Burk [mellburk@yahoo.com](mailto:mellburk@yahoo.com).
7. Mellissa is writing a paper about math and science education in America with an emphasis on women. If anyone would be kind enough to fill the brief survey out, it can be found at <http://nmnwse.org/southern/MathSciSurvey/index.htm>. All responses will be kept confidential. More information regarding the survey can be found at the above website.
8. Social Meetings. It has been suggested that the group have meetings occasionally held in local restaurants to allow for visiting and networking (as opposed to the regularly scheduled business meetings.) The attendees favored a weekday evening “social” meeting, preferably a weeknight. Mellissa has contacted Si Bistro and made a reservation for Thursday, September 13<sup>th</sup> at 6:30pm. Mellissa has sent out e-vites for this event. If you have not received an e-vite please contact Mellissa. Please RSVP so Mellissa can have an accurate guest list. (If anyone has any restaurant suggestions, preferably restaurants with semi-private rooms which can be reserved please email Mellissa.)
9. Next Business Meeting is September 28<sup>th</sup>. Regularly scheduled business meetings are the 4<sup>th</sup> Saturday of the month, NMSU Science Building, Room 128 at 10:00am.