

## Minutes of the Southern Chapter of NMNWSE on 07/21/07

**Attendees:** (In alphabetical order) Scarlett Ayres, Ruth French, Karen McNearney, Iola Gwizdowski, Vickie Reynolds, Karen Villaverde.

**Meetings:** General meetings will be held the fourth Saturday of the month, 10:00am, NMSU Science Hall, Room 128. Karen Villaverde will take care of room arrangements. The fourth Saturday was selected by the attendees in order to avoid the State Executive Board meetings held the third Saturday of every other month. Note: State Executive Board meetings are open to everyone if anyone wants to attend. Contact Mellissa for more information. EYH specific organizational meetings will be called as needed by the respective EYH coordinators (Vickie/Karen–WSMR, Mellissa–Las Cruces).

**Funding:** Bank of America charges \$9/month service fee for organizational accounts. Vickie Reynolds will check into opening an account at White Sands Federal Credit Union instead. The group consensus was that a single signature check rather than a two signature check better suited our needs. Karen McNearney gave Karen Villaverde the Tax Exempt forms and information.

**WebMaster:** We need a volunteer to take over maintenance of the Southern Chapter Web Page and/or the EYH web pages. Any volunteers or know of someone who might like to volunteer?

**Contacts:** Iola Gwizdowski suggested contacting the Alliance for Minority Participation (AMP) group. This group is for university undergraduates, and would potentially be a good resource for EYH volunteers. A. Michele Auzenne, (505)646-1168, [mauzenne@nmsu.edu](mailto:mauzenne@nmsu.edu), is the Program Manager, and Ricardo Jacquez, (505)646-3463, [rijaquez@nmsu.edu](mailto:rijaquez@nmsu.edu), is the Program Director. She also suggested contacting “Project Lead the Way” and gave Ken White, (505)646-3801, [krwhite@nmsu.edu](mailto:krwhite@nmsu.edu), as a point of contact.

**EYH-General:** Patsy Manzanares is the White Sands Liaison with the Las Cruces Public Schools. Patsy volunteered to provide points of contacts for LCPS and the Alamogordo schools. When Karen Saenz gets the information from her, Ruth volunteered to create/maintain a data base of the schools and POCs. Insurance: Dana Roberson needs the dates and approximate numbers for the EYH’s in order to secure the insurance for the events. Web Page Updates: Tinka ([jtg@lanl.gov](mailto:jtg@lanl.gov)) wants updates for the EYH web pages. Vickie and Karen McNearney said they would review the WSMR page, <http://nmnwse.org/wseyh>. The Las Cruces EYH webpage is <http://nmnwse.org/lceyh>. Information solicited and questions asked by Tinka includes:

- 1) Updates and corrections
- 2) Names, addresses, phone numbers, and emails for persons responsible for fundraising and money handling as well as names of banks the EYH (or the Southern Chapter) has accounts with. (This info is necessary for updating our non-profit info with the NM AGP. For more information on requirements <http://www.ago.nm.us/divs/cons/charities/charities.htm>)
- 3) Do we have physical mailing addresses for EYH inquiries?
- 4) If we have co-sponsors and/or co-hosts, can we provide logos for the pages or let Tinka know where she can find logos.
- 5) Is it OK to add “mailto” links on emails, or do we prefer image files instead of printed emails (ref spam robots) *I (Ruth) personally do not even know what this question means.*
- 6) Each of the current conferences has an “indentifying [*spelling? Identifying?*]. There is a small blank box as a placeholder for the new conferences if they want an indintfyer. For purposes of tying with graphics already in use, Tinka suggests an exclamation mark/comet, telescope, or skeleton... maybe a combination of or a subset of the “main” graphics already in use on the ‘All NMNWSE EYH confs’ webpage. *Again, I personally do not even know what this means.*

**EYH–WSMR:** Tentative date (pending WSMR approvals), Friday, November 16, 2007. Target audience: grades 6-8 from Las Cruces and Alamogordo. Limit 150 girls. Partnering with the WSMR Federally Employed Women (FEW) organization and WSMR's prime contractor, NEWTEC. Karen has submitted the package to WSMR. Structure: opening session, panel discussions, workshops, lunchtime keynote speaker. Dr. Rita Beebe, NMSU astronomer, was suggested and endorsed by the group. Scarlett agreed to make initial contact with her. Vickie has worked on a contact list of women at WSMR.

**EYH–Las Cruces:** Saturday, April 5<sup>th</sup> at NMSU, morning only, 9:00am–12:00noon. Target audience: grades 9-12. Mellissa has generated a list of positions/duties and needs volunteers to assume these roles.

### **2007 NMNWSE Technical Symposium and Annual Meeting**

26-28 October 2007

[Eklund Hotel](#)

15 Main St, Clayton, NM

For further meeting details, see <http://nmnwse.org/AM/2007/>

The call for papers for the Technical Sessions will be available late summer 2007.

**Impact Award:** Nominations are now being accepted for the NM Network for Women in Science & Engineering Award given in cooperation with the New Mexico Commission on the Status of Women recognizing women in science and engineering professions. Nominees do not need to be NMNWSE members. The first of these awards will be presented October 27, 2007 at the NMNWSW Annual Meeting and Technical Symposium in Clayton, NM. For more information, see <http://nmnwse.org/ImpactAward>.

*Observation: The web pages for the meeting and the award have different titles for the annual event:*

2007 NMNWSE Technical Symposium and Annual Meeting

vs.

2007 NMNWSW Annual Meeting and Technical Symposium

**Next Meeting:** Saturday, August 25<sup>th</sup>, 10:00am, NMSU Science Hall, Room 128.

Ruth E. French, volunteer minute taker.