

2 July 2007

New Mexico Network for Women in Science & Engineering  
Southern Chapter  
Minutes, 27 June 2007

Attendees: Irene Pradis, Scarlett Ayres, Thelma Chenault, Karen McNerney,  
Tanya Montoya, Karen Villaverde, Mellissa Burk

Old Business: None

New Business:

A. The following proposals were adopted & approved as our bylaws, duties & responsibilities, & standard procedures:

1. Adopt State Network's Bylaws as our Chapter's Bylaws.
2. Adopt State Network's Chapter Committee Duties & Responsibilities as our Chapter's Chapter Committee Duties & Responsibilities with the following additions:
  - The Southern Chapter of the Network for Women in Science and Engineering consist of these officers: President, Vice President-Las Cruces, Vice President-White Sands, Secretary and Treasurer. Their duties are the same as those for the Executive Committee except at the Chapter level.
  - The Southern Chapter also consists of these Standing Committees: Expanding Your Horizons Conference Coordinator-NMSU and Expanding Your Horizons Conference Coordinator-WSMR. Their duties are the same as those for the Network except at the Chapter level.
3. Proposal to adopt State Network's Standard Policies as our Chapter's Standard Policies with the following additions:
  - 07SouthernChapter1 – A copy of the monthly minutes & treasurer's report shall be given to the Vice-President-White Sands for submission to MWR in order to comply with Private Organization rules and regulations at White Sands.
  - 07 SouthernChapter2 – If the chapter is disbanded, all funds, archive records and EYH materials will be returned to the Network.
  - 07 SouthernChapter3 – The Southern Chapter EYH at White Sands agrees to a) reimburse the Army for other than incidental utility expenses, b) neither propagate extremist activates nor advocate violence overthrow of the Government, c) will not seek to deprive individuals of their civil rights.

B. Private Organization packet will be presented to White Sands in July 07 so the Chapter will be a recognized organization & able to hold events on the installation.

C. State tax deferred status information was received from the Network and passed on to the Treasurer.

D. Different banks/credit unions were discussed in regards to where to best open our Chapter account. The Treasurer will investigate several options & report back to the Chapter with her recommendation. (OPEN ITEM)

E. Next meeting – will probably be a Saturday morning in July. Location could be Computer Science conference room at NMSU. More information on that meeting will be coming from the President or Secretary. (OPEN ITEM)